



East Smithfield Public Library

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Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting May 18, 2021 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER**
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- C. PUBLIC COMMENT**
- D. SECRETARY'S REPORT**
 - 1. Approve minutes from previous meetings.**
- E. TREASURER'S REPORT**
 - 1. Balances report.**
- F. PRESIDENT'S REPORT**
 - 1. Possible New Board members discussion.**
- G. FOL REPORT**
 - 1. Report on current activities.**
- H. DIRECTOR'S REPORT**

- 1. Coronavirus plans going forward.**
- 2. Hours started Monday, May 3**

Monday 11:00 – 7:00 pm
Tuesday 10:00 am – 7:00 pm
Wednesday 10:00 am – 7 pm
Thursday 11:00 – 7:00 pm
Friday 10:00 am – 7:00 pm
Saturday 10 am – 3:00 pm

Building is open for up to 15 minute browsing and checkout and 30 minute computer appointments. Still offering Contact-less Pick-up. People may call any time the library is open to order materials. Materials will be left out on the inner front steps for them to retrieve.

- 3. Sign and Gazebo updates. Water spigot outdoors.**
- 4. New Custodian hired begins May 18.**
- 5. Replacement window project should be finished May 14th.**

I. NEW BUSINESS

J. OLD BUSINESS

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law. An update on a personnel matter will be held in closed session.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place through Zoom. A link will be available to those who request it. Please send an email to director@myespl.org by 1:00 p.m. on Tuesday to receive the link to the Zoom meeting.
****NOTE – The Board will not be meeting in July and August.**