



# East Smithfield Public Library

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Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

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## Board of Trustees Meeting April 20, 2021 – 7:00 p.m.

### AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
  - 1. Approve minutes from previous meetings.
- E. TREASURER'S REPORT
  - 1. Balances report.
- F. PRESIDENT'S REPORT
  - 1. Possible New Board members discussion.
- G. FOL REPORT
  - 1. Report on current activities.
- H. DIRECTOR'S REPORT

- 1. Coronavirus plans going forward.**
- 2. Continuing hours started Monday, Jan. 4**

**Monday 1:00 – 7:00 pm**  
**Tuesday 10:00 am – 7:00 pm**  
**Wednesday 10:00 am – 7 pm**  
**Thursday 1:00 – 7:00 pm**  
**Friday 10:00 am – 7:00 pm**  
**Saturday 10 am – 3:00 pm**

**Building is open for up to 15 minute browsing and checkout and 30 minute computer appointments. Still offering Contact-less Pick-up. People may call any time the library is open to order materials. Materials will be left out on the inner front steps for them to retrieve.**

- 3. Sign and Gazebo updates.**
- 4. Interviewing candidates for Custodian position.**
- 5. Replacement window project scheduled for May 3 – 14<sup>th</sup>.**

**I. NEW BUSINESS**

**J. OLD BUSINESS**

**K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law. An update on a personnel matter will be held in closed session.**

**L. SCHEDULE NEXT MEETING AND ADJOURN**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place through Zoom. A link will be available to those who request it. Please send an email to [director@myespl.org](mailto:director@myespl.org) by 1:00 p.m. on Tuesday to receive the link to the Zoom meeting.  
**\*\*NOTE – The Board will not be meeting in July and August.**