



East Smithfield Public Library

50 Esmond Street
Smithfield, R.I. 02917

Phone: 231-5150

Fax: 231-2940

E-mail: eastsmithfieldpubliclibrary@gmail.com

Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting

January 19, 2021 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER**
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- C. PUBLIC COMMENT**
- D. SECRETARY'S REPORT**
 - 1. Approve minutes from previous meetings.**
- E. TREASURER'S REPORT**
 - 1. Balances report.**
- F. PRESIDENT'S REPORT**
 - 1. Volunteer to chair Policy Committee.**
 - 2. Budget finalization.**
- G. FOL REPORT**
 - 1. Report on current activities.**

H. DIRECTOR'S REPORT

- 1. Coronavirus plans going forward.**
- 2. Signed Contract with Renewal by Anderson for window replacements funded through Champlin Foundation Grant.**
- 3. Town gave us speaker for programs as part of Take it Outside grant.**
- 4. New hours started Monday, Jan. 4**

Monday 1:00 – 7:00 pm

Tuesday 10:00 am – 7:00 pm

Wednesday 10:00 am – 7 pm

Thursday 1:00 – 7:00 pm

Friday 10:00 am – 7:00 pm

Saturday 10 am – 3:00 pm

Building is now open for up to 15 minute browsing and checkout and 30 minute computer appointments. Still offering Contact-less Pick-up. You may call any time the library is open to order your materials. The library will now be open during contact-less pick-up. Materials will be out on the inner front steps for you to retrieve.

I. NEW BUSINESS

J. OLD BUSINESS

- 1. Long range plan discussion.**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place through Zoom. A link will be available to those who request it. Please send an email to director@myespl.org by 1:00 p.m. on Tuesday to receive the link to the Zoom meeting.

****NOTE – The Board will not be meeting in July and August.**