



East Smithfield Public Library

50 Esmond Street
Smithfield, R.I. 02917

Phone: 231-5150

Fax: 231-2940

E-mail: eastsmithfieldpubliclibrary@gmail.com

Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting

September 15, 2020 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meetings.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Work on reviewing and updating Bylaws.
 - 2. Makerspace.
- G. FOL REPORT

1. Report on current activities.

H. DIRECTOR'S REPORT

- 1. Discussion about overdue fines.**
- 2. Library still open without appointments Monday 2 – 8, Wednesday and Friday 10 – 4:30. Appointments still needed for 1 hour computer use on these days, but if someone walks in and there is a computer available during the hour they may use the computer. Contactless pickup still available. On Tuesday, call from 10:30 – 12:30 for pickup between 12:30 - 2:30. On Thursday call from 3 – 5 for pickup between 5 – 7.**
- 3. 4 or more Picnic tables or folding plastic tables for crafts or meetings outside. Possibly a shelter.**
- 4. Coronavirus plans going forward. Begin opening on Saturday from 10 – 3 starting Oct 3.**

I. NEW BUSINESS

- 1. Purchase Zoom.**

J. OLD BUSINESS

- 1. Continue reviewing and updating of Bylaws**
- 2. Continue discussion of sign**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place in person in the Conference Room on the second floor of the library, but a Zoom link will be available as well. Please send an email to director@myespl.org by 3:00 p.m. Tuesday, September to receive a link to the Zoom meeting.

****NOTE – The Board will not be meeting in July and August.**