



East Smithfield Public Library

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Board of Trustees Meeting

July 28, 2020 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meeting.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Continue with effective meeting process.
 - 2. Potential family insurance plan for director.
 - 3. Plans going forward if restrictions go back.
- G. FOL REPORT

1. Report on current activities.

H. DIRECTOR'S REPORT

- 1. Annual fundraising letter. \$ 4193 donated as of July 21.**
- 2. New website was announced in March Newsletter.**
- 3. Capital Improvement Plan – Town decided oil tank removal was priority 4 so it won't get done until the latter years of the plan.**
- 4. Carpet tile for first floor – in storage at vendor. Painters can't come until after Labor Day. This project funded by the Champlin grant.**
- 5. LED Sign Donation.**
- 6. Champlin Grant requests for next year.**
- 7. Bryant students didn't come back because of COVID -19. This has set us back on setting up makerspace.**
- 8. COVID 19 plans going forward.**

I. NEW BUSINESS

- 1. Change to new oil supplier to get better rate.**
- 2. Put most bills on autopay from either direct withdrawal or autopay from credit card.**

J. OLD BUSINESS

- 1. Continue review of Bylaws**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please

contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

****NOTE – The Board will not be meeting in July and August.**