



East Smithfield Public Library

50 Esmond Street
Smithfield, R.I. 02917

Phone: 231-5150

Fax: 231-2940

E-mail: eastsmithfieldpubliclibrary@gmail.com

Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting

February 18, 2020 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meeting.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Continue with efficient meeting process.
 - 2. Library Director's review.
- G. FOL REPORT

1. Report on current activities.

H. DIRECTOR'S REPORT

- 1. Annual fundraising letter. \$ 4,008 donated as of Feb. 12.**
- 2. Website will be announced in March Newsletter.**
- 3. Capital Improvement Plan – Town decided oil tank removal was priority 4 so it won't get done until the latter years of the plan.**
- 4. Carpet tile for first floor - when large samples came in 3 decided they hated what had been chosen. Have asked for more large samples. Will start looking at paint samples for first floor after decision made on carpeting. This project funded by the Champlin grant.**
- 5. LED Sign Donation.**
- 6. Fundraiser event with Greenville Library.**
- 7. Champlin Grant requests for next year.**
- 8. Another group of Bryant students is volunteering this semester. They'll be helping to clear out the room, move bookcases and books and begin setting up makerspace.**

I. NEW BUSINESS

J. OLD BUSINESS

- 1. Continue review of Bylaws**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

****NOTE – The Board will not be meeting in July and August.**