



East Smithfield Public Library

50 Esmond Street
Smithfield, R.I. 02917

Phone: 231-5150

Fax: 231-2940

E-mail: eastsmithfieldpubliclibrary@gmail.com

Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting

January 21, 2020 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meeting.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Continue review of Bylaws.
 - 2. Continue discussion about restructuring Board meetings.
- G. FOL REPORT

1. Report on current activities.

H. DIRECTOR'S REPORT

- 1. Annual fundraising letter. \$ 3,598.00 donated as of Jan. 16.**
- 2. Website will be announced in February Newsletter.**
- 3. Capital Improvement Plan – Town. Update on oil tank removal. Looking into getting price quotes to change the first floor from oil to gas. Most companies consulted don't think it's worth the cost. Only one has provided quote.**
- 4. Decided on carpet tile for first floor, will start looking at paint samples for first floor. This project funded by the Champlin grant.**
- 5. LED Sign Donation.**
- 6. Fundraiser event with Greenville Library.**

I. NEW BUSINESS

J. OLD BUSINESS

- 1. Vote on FY 20/21 budget.**
- 2. Vote on staff raises.**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

****NOTE – The Board will not be meeting in July and August.**