



# East Smithfield Public Library

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## Board of Trustees Meeting

October 15, 2019 – 7:15 p.m.

### AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
  - 1. Approve minutes from previous meetings
- E. TREASURER'S REPORT
  - 1. Balances report
- F. PRESIDENT'S REPORT
  - 1. Further discussion on sign.
- G. FOL REPORT
  - 1. Report on current activities.

## **H. DIRECTOR'S REPORT**

- 1. Gallagher MS students who painted mural at Town Hall. Judy Paolucci forwarded our request for mural to HS principal.**
- 2. Town Request for Capital Improvement Program 2021 – 2026. For items in excess of \$10,000 and minimum 10 year life. Deadline for requests Oct 28 at 4:30. Discussion and vote. Library management suggestions – Remove underground oil tank, possibly make switch to gas heat, gutter replacement, screens for library windows, new building.**
- 3. Champlin Site visit.**
- 4. Fundraising Committee voted to have a Bingo before Valentine's Day. Discussion and Board vote.**
- 5. Annual Appeal Fundraising letter.**
- 6. Website update**

## **I. NEW BUSINESS**

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

## **K. SCHEDULE NEXT MEETING AND ADJOURN**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**