



# East Smithfield Public Library

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## Board of Trustees Meeting

**June 18, 2019 – 7:00 p.m.**

### AGENDA:

- A. CALL TO ORDER**
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- C. PUBLIC COMMENT**
- D. SECRETARY'S REPORT**
  - 1. Approve minutes from previous meetings**
- E. TREASURER'S REPORT**
  - 1. Balances report**
- F. PRESIDENT'S REPORT**
  - 1. Board Committees – still need members**
  - 2. Schedule Policy Committee Meeting**
- G. FOL REPORT**

**1. Report on current activities.**

**H. DIRECTOR'S REPORT**

- 1. Update on gutters. Insurance company now won't accept another claim. Said first should have gone through town. Jalette will fix existing gutters and make change in downspout on north, parking lot side of building to try to fix icing in winter.**
- 2. RISE has added 3 emergency exit lights which were old and dim and redirected the new exterior light on the Esmond St. side of the parking lot in response to a neighbors request. After this redirection, neighbor still complained about too much light. RISE will try to come up with different solution.**
- 3. Underground Sprinkler System now installed. Some roto-tilling done, but they found many large rocks. Volunteer spending many hours getting ready for planting. Discussion and vote on purchase of gift card for volunteer.**
- 4. Champlin Grant Update**
- 5. Carol Derosier now had MLS. Discuss and vote on possible full time and raise.**
- 6. Discussion of possible fundraisers.**
- 7. OSL Steering. I'm a member and will be attending meetings the third Thursday morning of each month.**
- 8. Replacement Library Aide Hire – Nathaniel Grist –started May 23.**

**I. NEW BUSINESS**

**J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

- 1. Discussion of points raised by Assistant Director.**

**K. SCHEDULE NEXT MEETING AND ADJOURN**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please

contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**