



# East Smithfield Public Library

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## Board of Trustees Meeting

May 21, 2019 – 7:00 p.m.

### AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
  - 1. Approve minutes from previous meetings
- E. TREASURER'S REPORT
  - 1. Balances report
- F. PRESIDENT'S REPORT
  - 1. Board Committees – still need members
  - 2. Schedule Policy Committee Meeting
  - 3. Visit by Assistant Director
- G. FOL REPORT

**1. Report on current activities.**

**H. DIRECTOR'S REPORT**

- 1. Update on gutters. Insurance company will accept another claim after speaking to Jalette Contracting. Library should be awarded \$1,500 towards repair of existing gutters because we have a \$1,000 deductible. We can use insurance payment towards \$2,500 Jalette quote to repair existing or towards \$7,750 Jalette quote for replacement of gutters. Discussion and vote on decision.**
- 2. RISE has added 3 emergency exit lights which were old and dim and redirected the new exterior light on the Esmond St. side of the parking lot in response to a neighbors request.**
- 3. Underground Sprinkler System now scheduled to be installed May 21. Roto-tilling to be done same day. The weather hasn't been cooperative.**
- 4. Champlin Grant Update**
- 5. Budget Update from Town Council Budget Hearing.**
- 6. OSL Steering. I'm a member and will be attending meetings the third Thursday morning of each month.**
- 7. Replacement Library Aide Hire – Nathaniel Grist – will start May 23.**

**I. NEW BUSINESS**

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

**K. SCHEDULE NEXT MEETING AND ADJOURN**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**