



# East Smithfield Public Library

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## Board of Trustees Meeting

October 16, 2018 – 7:00 p.m.

### AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
  - 1. Approve minutes from previous meeting
- E. TREASURER'S REPORT
  - 1. Balances report
- F. PRESIDENT'S REPORT
  - 1. Update Personnel Policy
  - 2. Board Officers discussion and vote
  - 3. Succession planning
- G. FOL REPORT

**1. Report on current activities.**

**H. DIRECTOR'S REPORT**

- 1. Update on gutters.**
- 2. Names on Citizens Bank account. Has another name been added?**
- 3. New maker space equipment purchases cost estimate.**
- 4. New Website update.**
- 5. Preliminary budget planning for FY 19/20**

**I. NEW BUSINESS**

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

**K. ADJOURN AND SCHEDULE NEXT MEETING**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**