



# East Smithfield Public Library

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## Board of Trustees Meeting

**June 19, 2018 – 7:00 p.m.**

### **AGENDA:**

- A. CALL TO ORDER**
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- C. PUBLIC COMMENT**
- D. SECRETARY'S REPORT**
  - 1. Approve minutes from previous meeting**
- E. TREASURER'S REPORT**
  - 1. Balances report**
- F. PRESIDENT'S REPORT**
  - 1. Update Policy**
- G. FOL REPORT**
  - 1. Programs – Yard sale was Sat., June 16.**

2. **Donations – Received Audubon and Blithwold passes. They approved Coggeshall Farm pass. Louis Fazzina of Apple Valley Rocks & Minerals will do special children’s program on July 19.**

#### **H. DIRECTOR’S REPORT**

1. **Bryant student’s projects. WordPress Website didn’t quite get finished. They say will finish soon.**
2. **Financial Town Meeting – Thursday, June 14 at 7:00 PM.**
3. **Insurance claim - roof replacement finished, plastering in stairwell done, painting and ceiling tile replacements should be done by Tuesday of Board meeting.**
4. **ARAMARK – USDA will be providing first come first served free lunches in the library from July 9 – August 16, Monday – Thursday from 11:30 – 12:30 for anyone under the age of 18.**
5. **Names on Citizens Bank account.**
6. **Application sent in for Excite Transformation for Libraries grant with Greenville Library. Proposal for working cooperatively on maker spaces in both libraries, sharing some equipment.**
7. **Telephone System upgrade.**
8. **Outside Sign.**

#### **I. NEW BUSINESS**

- J. **EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

#### **K. ADJOURN AND SCHEDULE NEXT MEETING**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**