



East Smithfield Public Library

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Home Page:

<http://www.eastsmithfieldpubliclibrary.org/>

Board of Trustees Meeting

May 16, 2018 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meeting
- E. TREASURER'S REPORT
 - 1. Balances report
- F. PRESIDENT'S REPORT
 - 1. Update Policy
 - 2. Change Board meeting day and/or time
 - 3. Board Vice-President
- G. FOL REPORT

- 1. Programs – Book, Bake Sale, Plant swap. Yard sale scheduled for Sat., June 16. Do any of you have orange safety cones, a panel truck or enclosed trailer to block off areas of parking lot and that they can use to store donated items the day before the yard sale?**

H. DIRECTOR’S REPORT

- 1. Bryant student’s projects. WordPress Website, Raised \$637.99 from a Go Fund Me campaign. We’ve already received the check from PayPal.**
- 2. Budget. Town Manager cut the \$607,505 we requested to \$555,849, a \$51,656 cut. This is a 2.88% increase over last year’s budget. May 8 public hearing no discussion of library. Financial Town Meeting – Thursday, June 14 at 7:00 PM.**
- 3. Names on Citizens Bank account.**
- 4. Telephone System upgrade.**
- 5. Consider request from Don Brown to install two trophy cases from Fire Department**
- 6. Cooperating with Greenville Library. Possible staff sharing.**
- 7. Salaries-benefits. Medical insurance.**
- 8. Kathy Walsh funds use. Outside Sign.**
- 9. Champlin Grant – put in for LED lighting upgrade, new curtains and rail cover for handicapped ramp, multimedia cabinets, and various items to create a maker space.**

I. NEW BUSINESS

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

K. ADJOURN AND SCHEDULE NEXT MEETING

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

****NOTE – The Board will not be meeting in July and August.**