



East Smithfield Public Library

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Board of Trustees Meeting

April 11, 2018 – 7:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meeting
- E. TREASURER'S REPORT
 - 1. Balances report
 - 2. Budget discussion and possible reduction as requested by town manager.
- F. PRESIDENT'S REPORT
 - 1. Consideration of possible Board members
 - 2. Policy Manual
 - 3. Change Board meeting day and/or time.

G. FOL REPORT

1. Programs

H. DIRECTOR'S REPORT

- 1. Bryant student's projects. WordPress Website, helping move books from last book sale downstairs.**
- 2. Discussion of things learned at OLIS Open Meetings and Access to Public Records sessions.**
- 3. Carol and I attending Family Fun Day - Tuesday, April 17 from 10 – 2 in Deerfield Park. Donated raffle prize - book bag, book, stickers, pencils**
- 4. Cooperating with Greenville Library. Possible staff sharing.**
- 5. Salaries-benefits. Medical insurance.**
- 6. Kathy Walsh funds use. Outside Sign.**
- 7. Champlin Grant – roof, LED lighting upgrade, new curtains and rail cover for handicapped ramp.**

I. NEW BUSINESS

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

K. ADJOURN AND SCHEDULE NEXT MEETING

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

****NOTE – The Board will not be meeting in July and August.**