



# East Smithfield Public Library

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## **Board of Trustees Meeting**

**March 14, 2018 – 7:00 p.m.**

### **AGENDA:**

- A. CALL TO ORDER**
- B. PUBLIC COMMENT**
- C. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- D. SECRETARY'S REPORT**
  - 1. Approve minutes from previous meeting**
- E. TREASURER'S REPORT**
  - 1. Credit – Debit card for library management staff**
- F. PRESIDENT'S REPORT**
  - 1. Consideration of possible Board members**
  - 2. Policy Manual**
- G. FOL REPORT**
  - 1. Programs**

## **H. DIRECTOR'S REPORT**

- 1. Bryant student's projects. WordPress Website, Chipolte fundraiser 4 – 8 PM Sunday, April 8.**
- 2. Possibility of having a competition among middle and high school students to design a logo for the library**
- 3. Possible fundraisers – Pizza cookoff, best wedding cake designers competition, Touch a Truck**
- 4. Agreed to support school Superintendent Judith Paolucci's Ezra Keats Grant request to have 4 story walks going through the park at different times of year.**
- 5. Cooperating with Greenville in applying to attend Excite Transformation for Libraries training sessions from Sept. 2018 – Aug. 2019**
- 6. Salaries-benefits. Vacation Pay.**
- 7. Kathy Walsh funds use. Computers – Children's Room, Outside Sign.**
- 8. Champlin Grant**
- 9. Medical Insurance**

## **I. NEW BUSINESS**

- J. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.**

## **K. ADJOURN AND SCHEDULE NEXT MEETING**

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

**\*\*NOTE – The Board will not be meeting in July and August.**