



**SMITHFIELD PERSONNEL BOARD
SMITHFIELD TOWN HALL
64 FARNUM PIKE
NOVEMBER 28, 2017
5:00 P.M.**

AGENDA

- A. Meeting Called to Order
- B. Emergency Evacuation and Health Notification
- C. Update on Previous Items Discussed
- D. Discussion of Vacant Positions and Board's Role in Hiring Process
- E. Discussion and Assignment of Board Projects:
 - 1. Review of Current Personnel Policy
 - 2. Review of Directors Job Descriptions and Salaries as Compared with Other Communities
 - 3. Review of Current Personnel Evaluation System
 - a) Consider updating
 - b) Consider setting goals for use in evaluations
- F. Public Comment
- G. Adjournment.

AGENDA POSTED: NOVEMBER 20, 2017

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.