AGENDA

I. Regular meeting called to order at 7:00 p.m.

II. Prayer

III. Salute to the Flag

IV. Emergency evacuation and health notification

V. Presentations: none

VI. Minutes:

A. Move that the minutes of the June 6, 2017 Town Council meeting be approved, as recorded.

B. Move that the minutes of the June 6, 2017 Town Council meeting closed session be approved, as recorded, and sealed.

C. Move that the minutes of the June 7, 2017 Work Session be approved, as recorded.

D. Move that the minutes of the June 8, 2017 Smithfield Financial Town Meeting be approved, as recorded.

VII. Consider, discuss and act upon the following possible appointments:

1. Smithfield Conservation Commission with a term expiring July 2020:
   - Pasquale A. (Pat) Miele, Jr.

VIII. Public Hearings:

A. Conduct a Public Hearing to consider Code of Ordinance Amendments to Chapter 321 Taxation, Article IV. Historic Stone Wall Exemption, Section 321-13. Exemption granted; amount; specifications.
B. Conduct a Show-Cause Hearing to consider the possible suspension, revocation, or other sanction regarding the listed Massage Therapy License due to the failure to apply for the required Massage Establishment License:


IX. Licenses and Permits:
A. Consider approving a new Holiday Sales License for Mattress Firm, Inc. d/b/a “Mattress Firm”, 445 Putnam Pike, as applied, subject to compliance with all State regulations and local ordinances.

B. Consider approving a new Holiday Sales License for Pop on the Block, Inc. d/b/a “Pop on the Block”, 371 Putnam Pike, Unit 490, as applied, subject to compliance with all State regulations and local ordinances.

X. Old Business: none

XI. New Business:
A. Consider, discuss, and act upon a proposed utility easement located at 607 Putnam Pike, Fire Station 1.

B. Consider, discuss, and act upon authorizing a Request for Proposals on behalf of the School Department for curbing replacement at Smithfield High School and Gallagher Middle School.

C. Consider, discuss, and act upon the listed proposed abatements as recommended by the Tax Assessor:

<table>
<thead>
<tr>
<th>Receivable</th>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
<td>$ 343.34</td>
</tr>
<tr>
<td>2002 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
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<tr>
<td>2003 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
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<tr>
<td>2004 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
<td>$ 71.15</td>
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<tr>
<td>2004 RP Tax Roll</td>
<td>AJOOTIAN JAMES</td>
<td>$ 887.22</td>
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<tr>
<td>2005 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
<td>$ 74.87</td>
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<tr>
<td>2005 RP Tax Roll</td>
<td>AJOOTIAN JAMES</td>
<td>$ 933.65</td>
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<td>2006 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
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<td>2006 RP Tax Roll</td>
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<tr>
<td>2007 RP Tax Roll</td>
<td>AJOOTIAN JAMES</td>
<td>$ 994.90</td>
</tr>
<tr>
<td>2008 RP Tax Roll</td>
<td>A D M ENTERPRISES INC</td>
<td>$ 79.34</td>
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<tr>
<td>2008 RP Tax Roll</td>
<td>AJOOTIAN JAMES</td>
<td>$ 1,028.74</td>
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</table>
2009 RP Tax Roll A D M ENTERPRISES INC $ 81.08
2009 RP Tax Roll AJOOTIAN JAMES $ 1,051.30
2013 MV Tax Roll SHUB MARK A $ 570.79
2013 RP Tax Roll BELLINI CONSTRUCTION CO INC $ 1,921.94
2013 RP Tax Roll BELLINI CONSTRUCTION CO INC. $ 1,914.94
2013 RP Tax Roll GREEN ACRES REALTY INC $ 2,321.40
2014 MV Tax Roll GUARINO JAMES SR $ 388.05
2014 MV Tax Roll SHUB MARK A $ 614.72
2014 RP Tax Roll BELLINI CONSTRUCTION CO INC $ 1,879.16
2014 RP Tax Roll BELLINI CONSTRUCTION CO INC. $ 1,872.31
2014 RP Tax Roll GREEN ACRES REALTY INC $ 2,269.73
2015 MV Tax Roll GUARINO JAMES SR $ 331.50
2015 MV Tax Roll KEACH MARY ROSE V $ 13.07
2015 RP Tax Roll GREEN ACRES REALTY INC $ 2,328.03
2016 MV Tax Roll BIAGIONI JAMES JR $ 360.22
2016 MV Tax Roll DELANEY PATRICK J $ 300.92
2016 MV Tax Roll GUARINO JAMES SR $ 109.75
2016 MV Tax Roll MORANCEY STEPHEN C $ 30.88
2016 RP Tax Roll BASILE ROBERT $ 361.37
2016 RP Tax Roll BROCCOLI JOSEPH $ 542.05
2016 RP Tax Roll GREEN ACRES REALTY INC $ 2,322.73
2016 RP Tax Roll YOUNG DAVID R ET UX $ 433.31

TOTAL $ 28,323.04

D. Consider, discuss, and act upon tax receivable write-offs as recommended by the Tax Collector/Finance Director:

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Tangible</th>
<th>Motor Vehicle</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>$ 267.36</td>
<td>-</td>
</tr>
<tr>
<td>2002</td>
<td>$ 425.22</td>
<td>-</td>
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<tr>
<td>2003</td>
<td>$101,794.01</td>
<td>$ 48,441.27</td>
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<tr>
<td>2004</td>
<td>$ 77,047.73</td>
<td>$ 47,895.70</td>
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<tr>
<td>2005</td>
<td>$ 28,626.29</td>
<td>$ 58,705.10</td>
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<tr>
<td>2006</td>
<td>$ 36,856.01</td>
<td>$ 49,564.87</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 254,016.62</strong></td>
<td><strong>$ 204,606.94</strong></td>
</tr>
</tbody>
</table>

E. Consider, discuss, and act upon authorizing the Town Manager to execute a one-year contract extension for Sewer Authority Plan Review, Construction Inspection and On-Call Engineering Services.
F. Consider, discuss, and act upon scheduling a Work Session with the Smithfield Economic Development Commission.

G. Consider, discuss, and act upon authorizing a Request for Proposals for Investment Advisory Services – Police and Fire Pension Funds.

H. Consider, discuss, and act upon authorizing a Request for Proposals for Record-Keeper Services – Police and Fire Pension Funds.

I. Consider, discuss, and act upon authorizing a bid award on behalf of the School Department for #2 heating fuel.

J. Consider, discuss, and act upon authorizing a bid award on behalf of the School Department for boiler cleaning services.

K. Consider, discuss, and act upon rescinding a Request for Proposals on behalf of the School Department for Tennis Court Repairs.

L. Consider, discuss, and act upon authorizing a new Request for Proposals on behalf of the School Department for the Smithfield High School Tennis Court repairs.

M. Consider, discuss, and act upon authorizing a Request for Proposals on behalf of the School Department for Smithfield High School Classroom Renovations to Room #105.

N. Consider, discuss, and act upon authorizing a Request for Proposals on behalf of the School Department for Smithfield High School Gym Audio Upgrades.

O. Consider, discuss, and act upon authorizing a Request for Proposals on behalf of the School Department for Old County Road School Intercom Replacement.

P. Consider, discuss, and act upon authorizing a Request for Proposals on behalf of the School Department for Chromebooks.

Q. Consider, discuss, and act upon an Appropriation and Tax Levy Resolution for fiscal year ending June 30, 2018.

R. Consider, discuss, and act upon a bid award on behalf of the Town Hall for a 2018 SUV vehicle through the Rhode Island Master Price Agreement.
S. Sitting as the Smithfield Water Supply Board, consider, discuss, and act upon approval of an Easement Agreement with John Mura and Francine Baglini concerning property located on Burlingame Road designated as A.P. 47, Lot 92.

T. Discussion of Georgiaville Beach process and fee structure.

XII. Public Comment

XIII. Adjournment.
ORDINANCE AMENDMENT

THE TOWN OF SMITHFIELD HEREBY ORDAINS:

CHAPTER 321

TAXATION

ARTICLE IV. HISTORIC STONE WALL EXEMPTION


A. Pursuant to R.I.G.L. § 44-3-43, the Tax Assessor may provide an exemption not exceeding $5,000 of valuation for any parcel of real property on which is located an historic stone wall(s); provided that the wall(s) is 50 or more feet in length, at least three (3) feet high, structurally maintained and free of noxious weeds and vegetation. For purposes of this section, an "historic stone wall" is a vertical structure of aligned natural stone built before 1900, normally constructed to designate a property a boundary or to separate agricultural activities within a farmstead.

B. The tax exemption shall be in an amount not exceeding $5,000 valuation, and which exemption shall be prorated among the owners of said real property in addition to any and all other exemptions.

C. No property shall be entitled to any exemption authorized in this article in any year without the property owner first filing an application with the Tax Assessor on forms furnished by the Assessor.

D. Any exemption authorized in this article shall terminate upon the conveyance of the subject property.

E. Upon receiving an application for an exemption authorized in this article, the Tax Assessor shall refer a copy of said application to the Smithfield Conservation Historic Preservation Commission for a certification as to whether the stone wall for which the applicant seeks an exemption meets the criteria set forth above in Subsection A of this article. Within 60 days of receipt of said application, the Conservation Historic Preservation Commission shall certify and report to the Tax Assessor as to whether or not the stone wall meets said criteria. The determination made by the Conservation Historic Preservation Commission shall be conclusive.

F. All applications for the tax exemption authorized in this article must be approved by the Tax Assessor before said exemption can be certified on the tax roll.
G. Any applications for the tax exemption authorized in this article filed after December 31 of any year and subsequently approved by the Tax Assessor shall not be operative until the year succeeding said filing and the tax exemption shall become effective against the assessment made December 31 following the date of filing.

THIS ORDINANCE AMENDMENT SHALL BECOME EFFECTIVE AT THE EXPIRATION OF THIRTY (30) DAYS AFTER ADOPTION.

ORDINANCE AMENDMENT INTRODUCED BY TOWN COUNCIL MEMBER MAXINE CAVANAGH

ORDINANCE AMENDMENT APPROVED AS TO FORM:

EDMUND L. ALVES, JR. TOWN SOLICITOR
DATE: June 14, 2017

TO: Smithfield Town Council

FROM: Carol Banville - License Coordinator

SUBJECT: Show-Cause Hearing for the June 20th Town Council Meeting.

Conduct a Show-Cause Hearing, to consider the possible suspension, revocation, or other sanction regarding the listed Massage Therapy License due to the failure to apply for the required Massage Establishment License:

   (Failure to submit the required paperwork for a new Massage Establishment License)

BACKGROUND:

***SEE ATTACHED BACKGROUND TIMELINE***
DATE: June 14, 2017

TO: Smithfield Town Council

FROM: Carol Banville - License Coordinator

SUBJECT: New Holiday Sales License for Mattress Firm, Inc. d/b/a “Mattress Firm”, 445 Putnam Pike, for the June 20th Town Council Meeting

BACKGROUND:

Mattress Firm, Inc. d/b/a “Mattress Firm”, has applied for a new Holiday Sales License for their business located at 445 Putnam Pike.

TOWN REVENUE:

The cost of a new Holiday Sales License is $50.00 per year.

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No Record
Copy of Permit to Make Sales at Retail

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Holiday Sales License for Mattress Firm, Inc., d/b/a “Mattress Firm”, 445 Putnam Pike, as applied, subject to compliance with all State regulations and local ordinances.
Memorandum

DATE: June 14, 2017

TO: Smithfield Town Council

FROM: Carol Banville - License Coordinator

SUBJECT: New Holiday Sales License for Pop on the Block, Inc. d/b/a “Pop on the Block”, 371 Putnam Pike, Unit 490, for the June 20th Town Council Meeting

BACKGROUND:

Pop on the Block, Inc. d/b/a “Pop on the Block”, has applied for a new Holiday Sales License for their business located at 371 Putnam Pike, Unit 490.

TOWN REVENUE:

The cost of a new Holiday Sales License is $50.00 per year.

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No Record
Copy of Permit to Make Sales at Retail

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Holiday Sales License for Pop on the Block, Inc., d/b/a “Pop on the Block”, 371 Putnam Pike, Unit 490, as applied, subject to compliance with all State regulations and local ordinances.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: Request for Proposals – Curbing Replacement Smithfield High School and Gallagher Middle School

On behalf of the School Department we are requesting authorization to advertise for a Request for Proposals for curbing replacement at Smithfield High School and Gallagher Middle School.

The School Committee has previously authorized this capital project for the solicitation of proposals.

Following the public opening of proposals an evaluation committee of school and town officials will be reviewing the proposals to forward a recommendation to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the advertisement of an RFP for the Curbing Replacement at Smithfield High School and Gallagher Middle School.
TO: Honorable Town Council
DEPT:  
FROM: Jarod Doyle, Chairman, Smithfield Sewer Authority
DEPT:  
SUBJECT: Sewer Authority Consulting Services for Engineering Plan Review, Construction Inspection and On Call Engineering Services - 1-Year Contract Extension Recommendation

Honorable Town Council;

At the May 17, 2017 meeting of the Sewer Authority a unanimous vote was approved to recommend authorization of the Town Council to extend the subject contract services with Camp, Dresser, McKee-Smith for one year.

Please see the attached contract information and Master Service Agreement that allows for two separate, one-year contract extensions with the Sewer Authority’s consulting engineer.

Moved: The Smithfield Town Council hereby authorizes the Town Manager to execute a one-year contract extension for Sewer Authority Plan Review, Construction Inspection and On-Call Engineering Services between CDM-Smith and the Town of Smithfield. Said contract extension will be in agreement with the terms and conditions provided by the Master Service Agreement executed on 5/23/2014.

Enclosures: 05/03/2017 Town Engineer Memo to SSA

Cc: Dennis G. Finlay, Town Manager  
Thomas Alves, Esq., SSA Legal Counsel  
Kevin Cleary, PE, Town Engineer  
Smithfield Sewer Authority  
Kevin Schott, PE, CDM-Smith
TO: ROBERT O'BRIEN, SUPERINTENDENT
SCHOOL COMMITTEE MEMBERS
DENNIS FINLAY, TOWN MANAGER
TOWN COUNCIL MEMBERS

FROM: LISA COURNOYER, DIRECTOR OF FINANCIAL OPERATIONS AND
ANGELO MENCUCCI, DIRECTOR OF BUILDINGS AND GROUNDS

SUBJECT: #2 HEATING OIL BID
DATE: MAY 31, 2017

Please find attached the bid tab for #2 heating oil bids opened on May 30, 2017. Four bids were received. We recommend the bid be awarded to the lowest-priced vendor, Peterson Oil Service, Inc. at an incremental price per gallon of $.0275 for the 2017-2018 year. We would also ask that you consider awarding the 2018-2019 year the same incremental pricing of $.0275.
INTEROFFICE MEMORANDUM

TO: ROBERT O'BRIEN, SUPERINTENDENT
SCHOOL COMMITTEE MEMBERS
DENNIS FINLAY, TOWN MANAGER
TOWN COUNCIL MEMBERS

FROM: LISA COURNOYER, DIRECTOR OF FINANCIAL OPERATIONS AND
ANGELO MENCUCCI, DIRECTOR OF BUILDINGS AND GROUNDS

SUBJECT: BOILER CLEANING BID
DATE: MAY 31, 2017

As shown on the attached bid tab prepared by the Town Finance Director, only one bid was received for boiler cleaning services. Industrial Burner Services, Inc. bid $21,000. Industrial Burner has been providing this service to the Smithfield School Department for many years and has done excellent work. We recommend the bid for boiler cleaning services be awarded to Industrial Burner Services, Inc. in the amount of $21,000.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: RFP – Smithfield High School Tennis Court Repairs - Rebid

On behalf of the School Department we are requesting authorization for the re-advertisement of an RFP for repairs at the Smithfield High School Tennis Courts.

Following the public opening of the bids they will be evaluation by school and town officials and a recommendation will be forwarded to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the re-advertisement of an RFP for Smithfield High School Tennis Court Repairs on behalf of the Smithfield School Department.
Please find attached the bid tab for tennis court repairs at Smithfield High School, which were opened on May 30, 2017. Only one bid was received. We recommend the bid be rejected since it is well over our budget. We would also request permission to rebid this project.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: Request for Proposals – Smithfield High School Classroom Renovations Room # 105

On behalf of the School Department we are requesting authorization to advertise for a Request for Proposals for classroom renovations of room #105 at Smithfield High School.

The School Committee has previously authorized this capital project for the solicitation of proposals.

Following the public opening of proposals an evaluation committee of school and town officials will be reviewing the proposals to forward a recommendation to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the advertisement of an RFP for the Smithfield High School Classroom Renovations Room #105.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: Request for Proposals – Gym Audio Upgrades – Smithfield High School

On behalf of the School Department we are requesting authorization to advertise for a Request for Proposals for Gym Audio Upgrades at Smithfield High School.

The School Committee has previously authorized this capital project for the solicitation of proposals.

Following the public opening of proposals an evaluation committee of school and town officials will be reviewing the proposals to forward a recommendation to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the advertisement of an RFP for the Gym Audio Upgrades at Smithfield High School.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: Request for Proposals – Intercom Replacement at Old County Road School

On behalf of the School Department we are requesting authorization to advertise for a Request for Proposals for the replacement of the intercom at Old County Road School.

The School Committee has previously authorized this capital project for the solicitation of proposals.

Following the public opening of proposals an evaluation committee of school and town officials will be reviewing the proposals to forward a recommendation to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the advertisement of an RFP for the Intercom Replacement at Old County Road School.
June 12, 2017

TO: Smithfield Town Council

FROM: Randy R. Rossi

SUBJECT: RFP – Chromebook Laptops (Smithfield School Department)

On behalf of the School Department we are requesting authorization to advertise for an RFP for 620 Chromebook Laptops.

The School Committee has previously authorized this capital project for the solicitation of proposals.

Following the public opening of the proposals they will be evaluation by school and town officials and a recommendation will be forwarded to the Town Council for award consideration.

Moved:

That the Smithfield Town Council hereby authorizes the advertisement of an RFP for Chromebook Laptops on behalf of the Smithfield School Department.
06/14/17

Town of Smithfield R.I.

2018 Chevrolet Equinox

MPA 3439809 Item 203.2

Price increase for new model.

New contract price is $21592.00

Please see attached for color options and equipment

All items on this contract require a Factory Ordered Vehicle.

Vehicles normally take 10-12 weeks from order date to delivery

sincerely,

Eric Uliano
Fleet Manager