

SMITHFIELD TOWN COUNCIL MEETING SMITHFIELD TOWN HALL TOWN COUNCIL CHAMBERS 64 FARNUM PIKE TUESDAY, MARCH 1, 2016 6:50 P.M.



6:30 - 7:00 p.m. Citizens Collation (Coffee and Refreshments)

6:50 p.m. - Discussion

CLOSED SESSION: None

AGENDA

- I. Regular meeting called to order at 7:00 p.m.
- II. Prayer
- III. Salute to the Flag
- IV. Emergency evacuation and health notification
- V. Presentations:
 - Town Planner Mike Phillips Comprehensive Community
 Plan Proposal

VI. Minutes:

- A. Move that the minutes of the February 16, 2016 Town Council meeting be approved, as recorded.
- B. Move that the minutes of the February 23, 2016 Town Council Work Session be approved, as recorded.
- VII. Consider, discuss and act upon the following possible appointments:
 - Smithfield Affordable Housing Advisory Board with a term expiring March 2019:
 - Judy Ventura
 - 2. Fire Department Implementation Task Force members:
 - Town Councilmember Council President Bernie Hawkins
 - Resident Thomas V. Robitaille

VIII. Public Hearings:

- A. Conduct a Public Hearing for the RIPDES Small MS4 Annual Report, Year 12.
- B. Consider scheduling a Public Hearing on April 5, 2016, to consider a Code of Ordinance Amendment to Chapter 68 Officers and Employees, Duties of, Article III Public Assistance, Section 68-4.
- C. Conduct a Public Hearing to consider the renewal of the Intoxicating Beverage License, as listed, as applied, subject to compliance with all State regulations, local ordinances, and a Certificate of Good Standing from the Rhode Island Division of Taxation:
 - 1. The Continental Restaurant, LLC d/b/a "The Continental Restaurant", 332 Farnum Pike

IX. Licenses and Permits:

- A. Consider approving three (3) One-Day Beer Wine Licenses for the Smithfield Senior Center, as follows:
 - St. Patrick/St. Joseph Party that will be held on Thursday, March 17, 2016
 - Spring Fling that will be held on Tuesday, April 26, 2016
 - May Breakfast that will be held on Tuesday, May 3, 2016

All parties will take place at the Smithfield Senior Center, One William J. Hawkins Jr. Trail, from 12:00 p.m. to 3:00 p.m., as listed, as applied, subject to compliance with all State regulations and local ordinances.

- B. Consider approving the annual renewal of three (3) Weapons Licenses, as listed, as applied, subject to compliance with all State regulations:
 - 1. Dick's Sporting Goods d/b/a "Dick's Sporting Goods," 371 Putnam Pike, Suite 300
 - 2. James Anderson, 344 Douglas Pike
 - 3. Joseph Schiavulli, 60 Greenlake Drive
- C. Consider scheduling a Show-Cause Hearing on March 15, 2016, to consider the possible suspension, revocation, or other sanction regarding the listed Liquor License due to non-renewal or non-compliance with the conditions of renewal:
 - 1. Frostbite Cupcakes, LLC d/b/a "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C

X. Old Business: none

XI. New Business:

- A. Consider authorizing a Resolution in support of proposed enabling legislation to amend Rhode Island General Laws §45-40.1 "Inter-Local Contracting & Joint Enterprises" and also add a new §45-43-8 entitled "Regional Emergency Communications Districts Definitions and Planning Committee."
- B. Consider, discuss, and act upon a request from the Smithfield Substance Abuse Prevention Task Force for a proposed reorganization of the Community Section Affiliation designations.
- C. Consider authorizing a Request for Proposals for the replacement of the Stillwater Road Pedestrian Bridge.
- D. Consider authorizing a bid award on behalf of the Ice Rink for the installation of new natural gas boilers and water heater.

XII. Public Comment

XIII. Announce any closed session votes required to be disclosed pursuant to RI General Laws Sec. 42-46-4.

XIV. Adjournment.

AGENDA POSTED: FRIDAY, FEBRUARY 26, 2016

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.



DATE: February 25, 2016

TO: Smithfield Town Council

FROM: Lyn Antonuccio, Deputy Town Clerk

SUBJECT: Annual renewal of an Intoxicating Beverage License for the March 1, 2016

Town Council Meeting

BACKGROUND:

The Continental Restaurant received their Certificate of Good Standing on Wednesday, February 17, 2016. All Liquor License establishments require Building and Fire inspections.

TOWN REVENUE:

The cost to renew a Class B-Victualler Beverage License is \$600.00.

APPROVAL STATUS:

All paperwork is complete for renewal by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of the following Intoxicating Beverage License, as listed, as applied, subject to compliance with all State regulations, local ordinances, and a Certificate of Good Standing from the RI Division of Taxation.



DATE: February 25, 2016

TO: Smithfield Town Council

FROM: Lyn Antonuccio, Deputy Town Clerk

SUBJECT: Three (3) One-Day Beer/Wine Licenses for the Smithfield Senior Center for the

March 1st Town Council Meeting

BACKGROUND:

The Smithfield Senior Center has applied three (3) One-Day Beer/Wine Licenses.

TOWN REVENUE:

The fee for a Beer & Wine License is \$15.00 per day. Under State Law this fee cannot be waived.

SUPPORTING DOCUMENTS:

Copy of License Application BCI – No Record Letter of Explanation Copy of TIP cards

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve three (3) One-Day Beer/Wine Licenses as follows:

- St. Patrick/St. Joseph Party that will be held on Thursday, March 17, 2016
- Spring Fling that will be held on Tuesday, April 26, 2016
- May Breakfast that will be held on Tuesday, May 3, 2016

All parties will take place at the Smithfield Senior Center, One William J. Hawkins Jr. Trail from 12:00 p.m. to 3:00 p.m., as listed, as applied, subject to compliance with all State regulations and local ordinances.



DATE: February 25, 2016

TO: Smithfield Town Council

FROM: Lyn Antonuccio, Deputy Town Clerk

SUBJECT: Annual renewal of Weapons Licenses for the March 1st Town Council

Meeting

BACKGROUND:

Weapons Licenses are now due for renewal. The applicant listed below has filed his application for renewal.

TOWN REVENUE:

The cost to renew the Weapons License is \$5.00 per year.

APPROVAL STATUS:

Required Signatures: Police Chief (received)

Background Check (no record)

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of three (3) Weapons Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:

- 1. Dick's Sporting Goods d/b/a "Dick's Sporting Goods", 371 Putnam Pike, Suite 300
- 2. James Anderson, 344 Douglas Pike
- 3. Joseph Schiavulli, 60 Greenlake Drive



DATE: February 25, 2016

TO: Smithfield Town Council

FROM: Lyn Antonuccio, Deputy Town Clerk

SUBJECT: Schedule a Show-Cause Hearing for the March 15th Town Council Meeting.

BACKGROUND: This establishment's B-Victualler Beverage License annual renewal was approved by the Town Council on January 19, 2016, however, they failed to submit a copy of their Rhode Island Permit to Make Sales at Retail. The Town Clerk contacted the Rhode Island Division of Taxation to expedite the process. They were able to verify he had renewed his Permit for 2015 but not for 2016. The Town Clerk contacted Mr. Leonard Mello to explain that he would need to request a duplicate for 2015 and must renew for 2016. The Town Clerk also explained to Mr. Mello that she wanted to let him know how to expedite this matter in order to avoid a Show-Cause Hearing. Mr. Mello assured her that he would rectify this situation.

RECOMMENDED MOTION:

Motion to authorize a Show-Cause Hearing for Tuesday, March 15, 2016, to consider the possible suspension, revocation, or other sanction regarding the listed Liquor License due to non-renewal or non-compliance of renewal:

 Frostbite Cupcakes, LLC d/b/a "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C 2015-2016

COMMUNITY SECTOR	NAME	TITLE	ADDRESS	PHONE / EMAIL	BEGAN
MUNICIPAL GOVERNMENT	Maxine Cavanagh	Town Council Member	251 Log Rd Smithfield, RI 02917	maxcavanagh@hotmail.com 401-231-2540	January 2011
LAW ENFORCEMENT	Det. Sgt. Gregg Catlow	Smithfield Police Dept.	215 Pleasant View Ave. Smithfield, RI 02917	gcatlow@smithfieldPD.com Work 231-1036 Cell 585-5095	January 2011
LAW ENFORCEMENT	Robert Squillante	School Resource Officer High School	215 Pleasant View Ave. Smithfield, RI 02917	Squib30@cox.net Work 231-2500	January 2011
LAW ENFORCEMENT	Sgt. Cory Carpenter	Smithfield police Dept.	215 Pleasant View Ave. Smithfield, RI 02917	CCarpenter@SmithfieldPD.com Work 231-2500 Ext.132	January 2011
LAW ENFORCEMENT	Paul Gorman	School Resource Officer Middle School	215 Pleasant View Ave. Smithfield, RI 02917	PGorman@SmithfieldPD.com Work 231-2500	January 2011
HEALTHCARE PROFESSIONAL					
ELECTED OFFICIAL	Jean Harnois	School Committee member	8 Kane Rd. Smithfield, RI 02917	jharnois@verizon.net 231-0033	January 2011
AGENCIES WITH EXPERTISE IN THE FIELD OF SUBSTANCE ABUSE	Amy Webster	Bryant University, Associate Health and Wellness Educator	1150 Douglas Pike Smithfield, RI 02917	Awebster@bryant.edu Work 231-6000	January 2011
STATE, LOCAL OR TRIBAL GOVT AGENCIES WITH EXPERTISE IN THE FIELD OF SUBSTANCE ABUSE	Joseph DeSantis	Tri-Town Community Action agency	1126 Hartford Ave. Johnston, RI 02919	JDesSantis@Tri-Town.org 351-2750	January 2011
CIVIC / VOLUNTEER	Frank Luca	Athletic Coach	127 Swan Rd. Smithfield, RI 02917	frank@lon1basketball.com Work 639-0814	January 2011

MEDIA	Larry Sasso	Your Smithfield Times	P.O. Box 481 Greenville, RI 02828	Larry@yoursmithfield.com 349-4910	January 2011
YOUTH SERVING ORGANIZATION	Harold Hemberger	Y.M.C.A.	P.O. Box 363 Greenville, RI 02828	Harold@ymca1.coxatwork.com 949-2480	January 2011
BUSINESS COMMUNITY	Barry Sutcliffe	Bradford & Sutcliffe Insurance Co.	P.O. Box 580 Greenville, RI 02828	BarrySutcliffe@bradfordsutcliffe.com Work: 949-3500	January 2011
PARENT	Colleen Judge	RISAS Supervisor/High School	46 Barnes St. Greenville, RI 02828	cjudge@risas.org 949-9868	January 2011
PARENT					
SCHOOLS	Dan Kelley	Principal of Smithfield High School	90 Pleasant View Ave. Smithfield, RI 02917	DKelley@smithfield-ps.org Work 949-2056	January 2011
SCHOOLS	Donna Moan	Gallagher M.S. School Nurse	90 Pleasant View Ave. Smithfield, RI 02917	DMoan@smithfield-ps.org Work 949-2056 Fax 949-5697	January 2011
SCHOOL	Cathy Riley	High School Nurse	90 Pleasant View Ave. Smithfield, RI 02917	CRiley@smithfield-psorg Work 949-2050	January 2011
SCHOOL					
STUDENT REPRESENTATIVE	Zack Cote	Smithfield High School Student	Pleasant View Ave. Smithfield, RI 02917	Zackc494@gmail.com Cell 391-6127	January 2011
STUDENT REPRESENTATIVE	Addie Schwartz SADD member	Smithfield High School Student	Pleasant View Ave. Smithfield, RI 02917	ASchwartz18@spsstudents.org Cell 749-1970	September 2015
STUDENT REPRESENTATIVE	Abby Theroux	Smithfield High School Student- SADD	Pleasant View Ave. Smithfield, RI 02917	therouxabby@gmail.com Cell 864-3190	September 2015

STUDENT REPRESENTATIVE	Luke Dascoli	Smithfield high School Student- SADD	Pleasant View Ave. Smithfield, RI 02917	Ldascoli17@spsstudents.org Cell 347-5952	September 2015
STUDENT REPRESENTATIVE	Jason Stoltz	Smithfield High School Student- SADD	Pleasant View Ave. Smithfield, RI 02917	Jstoltz18@spsstudents.org Cell 243-3157	September 2015
STUDENT REPRESENTATIVE	Lauren Fortier	Smithfield High School Student- SADD	Pleasant View Ave. Smithfield, RI 02917	Lfortier@spsstudents.org CELL 678-6323	September 2015



Town of Smithfield MEMO

February 23, 2016

TO:

Honorable Town Council

DEPT:

FROM: Kevin Cleary, PE, LSIT, Town Engineer

DEPT: Engineer

SUBJECT: Stillwater Road Pedestrian Bridge - Construction Services

Authorization to Advertise Request for Proposals

Honorable Council,

The Town Engineers Office has prepared a scope of services to provide construction services for the subject bridge replacement.

The Stillwater Road Pedestrian Bridge in question was taken out of service in November, 2015 by the Public Works Department. The former pedestrian bridge was put into service c.1990 by RIDOT following the closure of the former wooden vehicular bridge at the subject location. In 2004 RIDOT deeded over a pedestrian bridge to the Town of Smithfield for use. To date a section of the bridge has been placed at Deerfield Park and connects the park to the High School property. The Town still has a segment of the original RIDOT bridge that will span the gap for the subject installation.

In a previous FY14 fiscal budget \$85,000 was budgeted for the replacement of this structure and is allowable for use as capital rollover. The best estimate this office has with the associated construction and relocation of the existing bridge in our ownership has been figured to have a cost of about \$60,000 for the task.

At this time I respectfully request authorization from the Town Council to advertise the scope of services for the attached request for proposals.

MOVED: The Smithfield Town Council hereby authorizes the advertisement of a Request for Proposals for the construction and placement of the Stillwater Road Pedestrian Bridge, pending the approval of the RFP by the Town Solicitor.

Attachment: Stillwater Road Pedestrian Bridge - RFP Package & Plan

Cc: Dennis Finlay, Town Manager Randy Rossi, Finance Director

Seth Lemoine, PE, Public Works Director



February 25, 2016

TO: Smithfield Town Council

FROM: Thomas J. Tullie, Ice Rink Director

SUBJECT: COUNCIL AGENDA ITEM COVER SHEET

SUBJECT:

Bid Award for the New Natural Gas Boilers and Water Heater at the Smithfield Municipal Ice Rink.

BACKGROUND:

The New Natural Gas Boilers and Water Heater Project was approved through a RFP at the January 19th Town Council Meeting. The detailed project specifications were advertised and sealed proposals were accepted by the Office of the Finance Director until 10:00am on Thursday, February 18, 2016. As a result of the qualified bid process the Smithfield Municipal Ice Rink has selected Pinnacle Plumbing and Heating to install the New Gas Boilers and Water Heater System Project.

FINANCIAL IMPACT:

The funds for this project will come from the Ice Rink Operating Fund.

ATTACHMENTS:

Project RFP, Bid Tab, and Vendor Scoresheets.

MOTION:

MOVED, that the Smithfield Town Council awards the Smithfield Ice Rink New Natural Gas Boilers and Water Heater System Project to Pinnacle Plumbing and Heating at the qualified bid price of \$56,600.00 - the project funds to come from the Ice Rink Operating Fund.