



Town of Smithfield

Department of Public Works

64 Farnum Pike
Smithfield, RI 02917

ROAD OPENING PERMIT APPLICATION

OFFICIAL USE ONLY

DATE SUBMITTED: _____ APPROVED DENIED BY: _____
FEE: **\$300.00** CASH CHECK NO. _____ WAIVED
BOND AMOUNT: \$ _____ (\$5/SF) CHECK NO. _____ CERT. #: _____ EXPIRES: _____
TEMP. PATCH DATE: _____ PERM. PATCH DATE: _____

SECTION 1: LOCATION OF WORK

ADDRESS: _____ PLAT: _____ LOT: _____
PROP. OWNER: _____ POLE NO: _____
UTILITY CO.: _____ PHONE: _____
PHONE: _____

SECTION 2: CONTRACTOR INFORMATION

COMPANY NAME: _____ PHONE: _____
PRIMARY CONTACT: _____ PHONE: _____
COMPANY ADDRESS: _____ EMAIL: _____

SECTION 3: TYPE OF WORK (CHECK ALL THAT APPLY)

- WATER SERVICE INSTALLATION OR REPAIR SIDEWALK REMOVAL/INSTALLATION
 SEWER SERVICE INSTALLATION OR REPAIR TREE/BRUSH CLEARING WITHIN R.O.W.
 GAS SERVICE INSTALLATION OR REPAIR NEW INGRESS/EGRESS ACCESS TO TOWN ROAD
 OTHER: _____ (FEE WAIVED)

SECTION 4: REQUIRED DOCUMENTATION

- DIG SAFE NO: _____ VALID THROUGH: _____
 PLAN OR SKETCH OF PROPOSED WORK WITHIN THE R.O.W. (*Attach to Application*)
 CONTRACTOR LIC. NO.: _____ (*Must be issued by State of Rhode Island*)
 PROOF OF LIABILITY INSURANCE (*Attach copy to Application*)
 BOND CERTIFICATE IF APPLICABLE* (*Attach copy to Application*)

***NOTE: UTILITY COMPANIES OR THEIR AUTHORIZED CONTRACTOR MAY FILE A SINGLE BOND TO COVER ALL WORK FOR EACH CALENDAR YEAR**

SECTION 5: AGREEMENT

I hereby certify that the information provided above is true and correct to the best of my knowledge and agree that I have a continued obligation to advise the Smithfield Public Works Department if there is a change in any of the information provided in this application.

Signature

Print

Date

TOWN OF SMITHFIELD

SPECIFICATIONS for Road Opening Permit in the Town of Smithfield

1. The applicant hereby certifies that he will indemnify and hold harmless the Town of Smithfield from any and all loss, damage and expense it may sustain or be required to pay by reason of the work herein permitted, or by reason of any act or negligence on the part of the holder of this permit or his/her employees or agents, relating to such work, or by reason of any violation of any specification herein.
2. The holder of this permit shall place and maintain throughout construction, advance construction signage to protect motorists and pedestrians from injury in accordance with the MUTCD or at the direction of the DPW Director;
3. All excavations shall be backfilled to existing grade at the end of each work day. Steel plating an open trench within the right of way is not permitted, without explicit authorization by the Director.
4. The holder of this permit shall not disturb or interfere with any existing utilities - pipes, wires, or drains, nor injure or damage any tree, shrub, growth, or part thereof, and shall not alter grading which adversely affects existing drainage patterns within the public right of way without explicit authorization by the Director.
5. The holder of this permit shall use this permit for no other purpose than that stated; shall place nor store any material so as to interfere with flowage to catch basins, drainage ways, storm drains, sanitary sewers or removal of covers of the same, nor to interfere with any hydrant, pole, post or structure belonging to the Town of Smithfield or any public service corporation, and shall protect such hydrants, poles, posts or structures from injury or defacement. Material storage within the public right of way is NOT permitted beyond the end of each work day.
6. The holder of this permit shall clean and remove any refuse or rubbish when so directed in the immediate vicinity of his work; shall do the necessary dust control measures and shall immediately back-fill any excavation upon the direction of the Director of Public Works of the Town of Smithfield whose orders shall be final and conclusive.
7. The holder of this permit shall remove and dispose of all unacceptable material from excavation and replace with an approved process gravel. All backfill material shall be approved by the Director of Public Works of the Town of Smithfield and placed in compacted lifts not to exceed six (6) inches.
8. The holder of this permit shall install a two (2) inch temporarily asphalt patch at the end of each workday. After a period of not less than ninety (90) days the temporary patch shall be removed and the edge of the asphalt on the excavation shall be evenly **saw-cut** back six (6) inches on each side to form a bridge effect.
The top of the excavation shall be finished with at least one (1) foot of compacted processed gravel (1½ inch minus) and at least two and one half (2½) inches of bituminous base and one and one half (1½) inches of bituminous surface course I-1. The final patch shall be smooth and flush with existing asphalt.
9. Subsequent maintenance to the work area, if necessary, as determined by the Director of Public Works, to correct defects occurring within one (1) year after the completion of the work done under this permit, shall be ordered by the Director of Public Works and paid for by the user of this permit; and the surface of all streets disturbed shall be restored to the satisfaction of the Director of Public Works of the Town of Smithfield and payment thereof shall be made by the user of the permit.
10. Cash bonds will be retained for a minimum of ninety (90) days or until the final patch has been accepted. Surety Bonds must be in effect for a minimum of one (1) year from the date of permit issuance.

Contractor/Applicant Signature

Print Name

Date

By signing the above the Contractor/Applicant accepts responsibility for the work and acknowledges the requirements set forth by the Town and agrees to comply with these requirements. Failure to comply will result in forfeit of posted bond and may include further legal action by the Town.