



# TOWN OF SMITHFIELD

## BID TAB

Meeting Management System: Minute Automation and Agenda Management

**BID OPENING: July 29, 2011 @ 10:00AM**

Clerk Base	General Code, LLC	Granicus	PROVOX Systems
2220 Plainfield Pike Cranston, RI 02921	781 Elmgrove Road Rochester, NY 14624	600 Harrison ST San Francisco, CA	16633 N. Dallas Pkwy Addison, TX 75001

Task	Description	Total	Total	Total	Total
A	Town Council Meeting Management System (all Inclusive Year 1)	\$4,780.00	\$20,700.00	\$33,640.00	\$25,715.00
<b>Breakdown of Costs</b>					
	Configuration and Implementation Cost	\$195.00	Included	\$23,800.00	\$25,715.00
	Retrieval System Annual Fee	\$995.00	Included	\$0.00	\$0.00
	Town Council Meeting Annual Processing Subscription	\$3,590.00	Included	\$9,840.00	Included
	All Inclusive Town Council Annual Cost for Year Two and Beyond	\$4,585.00	\$3,800.00	\$9,840.00	\$1,945.00
B	Historical Project of 22 Years of Town Council Meetings (3,000 pages)	\$20,772.30	\$360.00	TBD	\$540.00 Plus Shipping
<b>Breakdown of Costs</b>					
	Cost Per Page	\$6.92	\$0.12	Time & Materials	\$0.18
	Discount Per Page (For Electronic Format of Data)	\$1.75	\$0.09	Time & Materials	\$0.02
A + B	<b>Grand Total for Task A and Task B without Discount</b>	<b>\$25,552.30</b>	<b>\$21,060.00</b>	<b>\$33,640.00</b>	<b>\$26,255.00</b> + Time & Materials

### OPTIONAL TASKS

A	Historical Project of 30 Years of Town Council Meetings (4,214 pages)	\$32,237.52	\$500.00	Time & Materials	\$758.52 Plus Shipping
<b>Breakdown of Costs</b>					
	Cost Per Page	\$7.65	\$0.12	Time & Materials	\$0.18
	Discount Per Page (For Electronic Format of Data)	\$1.75	\$0.09	Time & Materials	\$0.02
B	Zoning Board Meeting Management (all inclusive with Year 1 Costs)	\$1,980.00	Included	Included	Included
<b>Breakdown of Costs</b>					
	Configuration and Implementation Cost	\$0.00	\$0.00	\$0.00	\$0.00
	Retrieval System Annual Fee	included	Included	Included	Included
	Zoning Board Meeting Annual Processing Subscription	\$1,980.00	Included	Included	Included
	All Inclusive Zoning Board Annual Cost for Year Two and Beyond	\$1,980.00	Included	Included	Included
C	Planning Board Meeting Management System (all Inclusive Year 1)	\$1,650.00	Included	Included	Included
<b>Breakdown of Costs</b>					
	Configuration and Implementation Cost	\$0.00	\$0.00	\$0.00	\$0.00
	Retrieval System Annual Fee	included	Included	Included	Included
	Planning Board Meeting Annual Processing Subscription	\$1,650.00	Included	Included	Included
	All Inclusive Planning Board Annual Cost for Year Two and Beyond	\$1,650.00	Included	Included	Included

REFERRED TO THE TOWN CLERK'S OFFICE FOR EVALUATION AND FUTURE RECOMMENDATION WILL BE FORWARDED TO THE TOWN COUNCIL FOR APPROVAL.