



## **FIRE DEPARTMENT STUDY IMPLEMENTATION TASK FORCE**

**MONDAY, MAY 16, 2016**

**5:00 PM**

**SMITHFIELD TOWN HALL**

**64 Farnum Pike**

### **MEETING AGENDA**

- I. Meeting Called to Order
- II. Emergency Evacuation and Health Notification
- III. Election of Task Force Officers
  - a. Nominations and vote for Chairperson
  - b. Nominations and vote for Vice-Chairperson
  - c. Nominations and vote for Secretary
- IV. New Business
  - a. Hand-out and discuss the Analysis of Fire Department Facilities and Operations document by Kramer & Associates Group
  - b. Hand-out and discuss Kramer report synopsis as put together by the Chief of the Fire Department
  - c. Hand-out and discuss the Insurance Services Office Report
  - d. Discuss and act upon next step
  - e. Any new business to be brought before the Task Force
- V. Set meeting schedule
- VI. Public Comment
- VII. Adjourn

The public is welcome to any meeting of the Fire Department Study Implementation Task Force. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Smithfield Town Clerk's Office at 401-233-1000, ext. 112, at least forty-eight (48) hours prior to the meeting.