



**SMITHFIELD TOWN COUNCIL
MEETING
SMITHFIELD TOWN HALL
TOWN COUNCIL CHAMBERS
64 FARNUM PIKE
TUESDAY, JANUARY 19, 2016
6:30 P.M.**



**6:30 – 7:00 p.m. Citizens Collation
(Coffee and Refreshments)**

WORK SESSION

Discussion of Parks and Recreation development.

AGENDA

- I. Regular meeting called to order at 7:00 p.m.
- II. Prayer
- III. Salute to the Flag
- IV. Emergency evacuation and health notification
- V. Presentation:
 - HeartSafe Community Presentation to the Town
- VI. Minutes:
 - A. Move that the minutes of the January 5, 2016 Town Council meeting be approved, as recorded.
 - B. Move that the minutes of the January 5, 2016 Town Council meeting closed session be approved, as recorded, and sealed.
- VII. Consider, discuss and act upon the following possible appointments:
 1. Smithfield Historic Preservation Commission with terms expiring January 2019:
 - Robert E. Leach (reappointment)
 - Randy Champigny (new appointment)

2. Smithfield Substance Abuse Prevention Task Force with terms expiring December 2017 (reappointments):

- Amy Webster
- Chief Robert W. Seltzer
- Maxine Cavanagh
- Robert Squillante
- Daniel Kelley
- Barry Sutcliffe
- Laurence J. Sasso, Jr.
- Harold Hemberger
- Gregg Catlow
- Cory Carpenter
- Virginia G. Harnois
- Frank Luca
- Colleen Judge
- Cathy Riley
- Donna Moan

Smithfield Substance Abuse Prevention Task Force with terms expiring December 2017 (new appointments):

- *Student Representation* (collectively one vote):
 - Addie Swartz, Abby Theroux, and Luke Dascoli
- *Student Assistance Representation* (collectively one vote):
 - Jason Stoltz and Lauren Fortier

3. Smithfield Tree Warden with a term expiring December 2016:

- Raymond Olson (reappointment)

VIII. Public Hearings:

- A. Conduct a Public hearing to consider the renewal of the intoxicating Beverage Licenses as listed, as applied, subject to compliance with all State regulations, local ordinances, and a Certificate of Good Standing from the RI Division of Taxation:

CLASS B-VICTUALLER BEVERAGE LICENSES

1. Aramark Educational Services, LLC, "Aramark Educational Services", Bryant University, 1150 Douglas Pike

2. Frostbite Cupcakes, LLC, "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C
3. Palio, Inc., "Siena", 400 Putnam Pike

B. Conduct a Show-Cause Hearing to consider the possible suspension, revocation, or other sanctions regarding the listed Liquor Licenses due to non-compliance of renewal:

1. Chin Enterprises, Inc., "Ho-Ho Restaurant", 425 Putnam Pike
2. Terrazza, LLC, "Terrazza", 645 Douglas Pike
3. The Continental Restaurant, LLC, "The Continental Restaurant", 332 Farnum Pike

C. Conduct a Public Hearing for an Ordinance Amendment to Chapter 48 Financial Review Commission Section 48-5 Duties and Purposes.

D. Conduct a Public Hearing for a proposed Amendment to Ordinance Chapter 126 Animals, Article VIII Smithfield Dog Park, Sections 126-39 through 126-51.

E. Conduct a Public Hearing for a proposed Code of Ordinance Amendment to Chapter 312, Streets and Sidewalks, Article II Snow Removal, new Section 312-29 Removal of Snow on Sidewalks.

IX. Licenses and Permits:

A. Consider approving the annual renewal of two (2) Entertainment Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:

1. Frostbite Cupcakes, LLC, "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C
2. Palio, Inc., "Siena", 400 Putnam Pike

B. Consider approving a one-day Beer/Wine License for the Smithfield Veterans Memorial Committee to hold a beer and wine tasting on Friday, March 11, 2016, from 6:00 p.m. to 8:30 p.m., at the Smithfield Elks, 326 Farnum Pike, as listed, as applied, subject to compliance with all State regulations and local ordinances.

C. Consider approving the annual renewal of one (1) Victualling License, as listed, as applied, subject to compliance with all State regulations and local ordinances:

1. Kiwi Burst, LLC, "Kiwi Burst", 375 Putnam Pike, Unit 21

X. Old Business: none

- XI. New Business:
 - A. Consider, discuss, and act upon a request from a resident concerning bond debt service payments.
 - B. Consider, discuss, and act upon the acceptance of the fourth quarter – 2015 Mowry House Curatorship report from Preserve Rhode Island and the Land trust.
 - C. Consider authorizing a Request for Proposals for hot water tanks at the Ice Rink facility.
- XII. Public Comment
- XIII. Announce any closed session votes required to be disclosed pursuant to RI General Laws, Sec. 42-46-4.
- XIV. Adjournment.

AGENDA POSTED: THURSDAY, JANUARY 15, 2016

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.



Memorandum

DATE: January 14, 2016

TO: Smithfield Town Council

FROM: Claudine Almeida, License Coordinator

SUBJECT: Annual renewal of Intoxicating Beverage Licenses for the January 19, 2016 Town Council Meeting

BACKGROUND:

The businesses listed below have filed their application for renewal. Intoxicating Beverage Licenses for 2015-2016 are required to obtain both Building and Fire inspections.

TOWN REVENUE:

The cost to renew a Class B-Victualler is \$600.00.

APPROVAL STATUS:

All paperwork is complete for renewal by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of the following Intoxicating Beverage Licenses, as listed, as applied, subject to compliance with all State regulations, local ordinances, and a Certificate of Good Standing from the RI Division of Taxation.

CLASS B-VICTUALLER BEVERAGE LICENSES

1. Aramark Educational Services, LLC, "Aramark Educational Services", Bryant University, 1150 Douglas Pike
2. Frostbite Cupcakes, LLC, "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C
3. Palio, Inc., "Siena", 400 Putnam Pike



Memorandum

DATE: January 14, 2016

TO: Smithfield Town Council

FROM: Claudine Almeida, License Coordinator

SUBJECT: Show-Cause Hearing for the January 19, 2016 Town Council Meeting.

Conduct a Show-Cause Hearing to consider the possible suspension, revocation, or other sanction regarding the listed Liquor Licenses due to non-compliance of renewal:

1. Chin Enterprises, Inc. d/b/a "Ho-Ho Restaurant", 425 Putnam Pike, Smithfield, RI 02917
Failure to submit a Permit to Make Sales at Retail, and outstanding Tangible Taxes.
2. Terrazza, LLC d/b/a "Terrazza", 645 Douglas Pike, Smithfield, RI 02917
Failure to submit a Permit to Make Sales at Retail.
3. The Continental Restaurant, LLC, "The Continental Restaurant", 332 Farnum Pike
Failure to obtain a Certificate of Good Standing.

**TOWN OF SMITHFIELD
NOTICE OF PUBLIC HEARING**

Town Council to consider Adoption of One (1) Amended Ordinance

Public Hearing Date: Tuesday, January 19, 2016
Time: 7:00 p.m.
Place: Smithfield Town Hall, 64 Farnum Pike, 2nd Floor

Chapter 48 – Financial Review Commission Section 48-5 Duties and Purposes.

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

To view the full text of the proposed ordinance amendment, please visit the office of the Smithfield Town Clerk during normal business hours (8:30 a.m. to 4:30 p.m.) or visit the Town's Web Site at: www.smithfieldri.com.

By order of the Town Council:

Carol A. Aquilante, CMC
Town Clerk

Not part of ad:

Advertisement to run in the Valley Breeze-Observer on **Thursday, January 7 & January 14, 2016**. Rhonda: Please provide a draft and cost of ad to Town Clerk Carol A. Aquilante, 233-1000, ext. 111. Thank you.

Copies to: Town Manager
Town Council
Town Solicitor
IT Manager for Town Website (full text attachment to follow)

Chapter 48. Financial Review Commission

§48-5. Duties and purposes.

The general duties and purposes of the Financial Review Commission are as follows:

- A. Receive and review the annual audit report and monitor the Town's compliance with recommendations;
- B. Review and discuss financial trends and five-year budget projections with the Finance Director semi-annually in April and October;
- C. Complete projects as assigned by the Town Council on the Town's operations as requested and compile recommendations where applicable to increase revenue, improve productivity and/or reduce costs;
- D. Issue reports to the Town Council on assigned projects when such projects are completed;
- E. Provide the Town Council with a summary project report to outline the status on assigned projects which are completed and in-process;
- F. Schedule and conduct workshops with the Town Council to provide guidance to the Council regarding financial matters related to assigned projects.



Memorandum

DATE: January 14, 2016

TO: Smithfield Town Council

FROM: Claudine Almeida, License Coordinator

SUBJECT: Annual renewal of an Entertainment License for the January 19, 2016 Town Council Meeting.

BACKGROUND:

The businesses listed below have filed their application for renewal.

TOWN REVENUE:

The cost to renew an Entertainment License is \$50.00.

APPROVAL STATUS:

All paperwork is complete for renewal by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the renewal of two (2) Entertainment licenses as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. Frostbite Cupcakes, LLC, "Tavolo Wine Bar & Tuscan Grille", 970 Douglas Pike, Building C
2. Palio, Inc., "Siena", 400 Putnam Pike



Memorandum

DATE: January 14, 2016

TO: Smithfield Town Council

FROM: Claudine Almeida, Licensing Coordinator

SUBJECT: One-Day Beer/Wine License for the Smithfield Veterans Memorial Committee for the January 19, 2016 Town Council Meeting

BACKGROUND:

The Smithfield Veterans Memorial Committee applied for a one-day beer/wine license to hold a Beer and Wine Tasting on Friday, March 11, 2016, from 6:00 p.m. to 8:30 p.m. at the Smithfield Elks, 326 Farnum Pike. Various vendors will be serving; therefore, those additional Tips Cards must be submitted before the license can be issued.

TOWN REVENUE:

The fee for a Class F license is \$15.00 per day. Under State Law this fee cannot be waived.

SUPPORTING DOCUMENTS:

Copy of License Application
BCI – No Record
Letter of Explanation
TIPS cards

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a one-day beer/wine license for the Smithfield Veterans Memorial Committee to hold a Beer and Wine Tasting on Friday, March 11, 2016, from 6:00 p.m. to 8:30 p.m. at the Smithfield Elks, 326 Farnum Pike, as listed, as applied, subject to compliance with all State regulations and local ordinances.



Memorandum

DATE: January 14, 2016

TO: Smithfield Town Council

FROM: Claudine Almeida, License Coordinator

SUBJECT: Annual renewal of Victualling License for the January 19, 2016 Town Council Meeting.

BACKGROUND:

The following business listed below has filed their application for renewal, however, both the Permit to Make Sales at Retail, and Food Business License is still outstanding and will need to be submitted before the license can be issued.

TOWN REVENUE:

The cost to renew the Victualling License is \$50.00 per year.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the renewal of one (1) Victualling License as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. Kiwi Burst, LLC, "Kiwi Burst", 375 Putnam Pike, Unit 21



957 North Main Street
Providence, RI 02904
phone (401) 272-5101 | fax (401) 270-1551

Memo

To: Barbara Rich, SLT

From: Susanna Prull, PRI

Date: Tuesday, December 15, 2015

Re: 4th quarter report on Mowry House Curatorship - 2015

Good Afternoon Barbara:

Below is an update for the 2015 fourth quarter of the Mowry House Curatorship. PRI has monitored the RTR and has outlined completed work, ongoing work, and resolved issues prior to December 15, 2015.

1. Revive the Roots (RTR) is on track with their monthly payments for the Mowry House rehab project fund, as required in lieu of rent. These funds cover material and project expenses.
2. RTR concluded exterior repair and painting for 2015. The east, north and west elevations are complete, and the south elevation is scheduled for completion for spring 2016. Window restoration continues, with over half completed. Remaining windows will be restored over the winter and in spring 2016.
3. Landscape maintenance is ongoing.
4. Repairs to the main chimney will begin once the contractor has been rescheduled due to unknown delays by the contractor, followed by the installation of the new woodstove approved by and to be paid for by SLT.

If you have any questions regarding this report or issues should they arise, please let me know.

Thank you,

A handwritten signature in cursive script, appearing to read "Susanna E. Prull".

Susanna E. Prull
Program Manager



Memorandum

January 14, 2016

TO: Smithfield Town Council
FROM: Thomas J. Tullie, Recreation Manager
SUBJECT: COUNCIL AGENDA ITEM COVER SHEET

SUBJECT:

New Natural Gas Boilers and Water Heater at the Smithfield Municipal Ice Rink.

BACKGROUND:

After meeting with several Plumbing Contractors and Suppliers to evaluate the Hot Water Heating System for the Ice Rink, it has become evident that the existing system needs to be replaced. Originally installed in 2003, the current boilers supply both the public shower rooms and the Zamboni Ice Resurfacer. To date, we are operating on only one boiler and the oil fired system needs to be changed to natural gas so the fuel source container can be removed and disposed of. This project will upgrade our hot water production and make the Ice Rink more energy efficient.

FINANCIAL IMPACT:

The approximate cost for this project will be \$75,000.00 – the funds for this project will come from the Ice Rink Operating Fund.

ATTACHMENTS:

RFP Specifications and Equipment Data Sheets.

MOTION:

MOVED, the Smithfield Town Council authorizes a R.F.P. for the installation of two New Natural Gas Boilers and Water Heater at the Smithfield Municipal Ice Rink.